

West Custer County Hospital District

Meeting of the Board of Directors

February 25, 2021

Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair, Barry Keene,
TC Symthe

Absent: Tom Shepard, Vice Chair

Staff Present: Theresa Kennedy, Rob Fogel, Ann Evans

Guests Present: Elliot Jackson

A quorum being present, Mr. Tobin called the meeting to order at 3:05 p.m. All meeting attendees recited the Pledge of Allegiance.

Public Comments:

No public comment.

Opening Comments from the Board: There were no opening comments from the Board.

Approval of Minutes:

The minutes of the Regular Board Meeting on January 28,2021 were reviewed.

Mr. Keene made a motion to approve the Regular Board Meeting. Ms. Symthe seconded, and the motion passed unanimously.

EMS Report:

See attached report. Call volume off slightly in January. Two calls for service in East Custer County.

Attended a Frecom CRCA meeting regarding Deer Mountain issue. Tom Flower was also there and very complimentary of our program. Several volunteer programs in Fremont county having an issue meeting the needs of their community. They do understand even though we have an MOU, we cannot cover their service area. The MOU is for extraordinary circumstances. Our plan is to hold on this. It is Fremont's county problem to fix. Long term solution would be a county agency. Fremont commissioners don't see this as their problem to fix. But it is a Fremont county problem. We will continue to monitor.

Mr. Keene asked up update from Wild Fire proposal. Fire will be holding introductory classes in March. He also inquired about talking to principle regarding wild land firefighting classes for Seniors. There may be a grant out for ems training The Fire Chief is an instructor. Emergency response class for Fire and the HOA's will be scheduled. This might be a way to get kids into EMS.

EMS Task Force Report:

Mr. Tobin reported for Mr. Shepard that there was nothing new to report. Mr. Fogel stated that Carol V had requested the list we used for the EMS Survey. Ms. Kennedy will share the list with Mr. Fogel to forward to Florence task team.

Executive Director Report:

Update on Spirit campaign - donations of \$13,000 for EMS and \$5,000 for the Clinic. We are in the process of sending of thank you notes.

I distributed a resume of a person who is interested in the Executive Director. I would like to set up a in person interview next week. Mr. Keene and Ms. Symthe would like to meet with the Candidate.

Advisory Board Report:

Resolution for Advisory Board Composition

Be it resolved that: In order to maintain a good working relationship between the West Custer County Hospital District and it's tenant, Heart of the Rockies Regional Medical Center, the WCCHD shall occupy two seats on the joint WCCHD / HHRMC Advisory Board. One seat shall be occupied by a specific WCCHD Board member for a term of one year, (beginning with Tom Shepard for 2021) and the second seat shall be occupied by the remaining WCCHD Board members in a rotating fashion.

Ms. Symthe moved to accept the resolution. Mr. Keene seconded, and it was approved.

Criteria to judge effectiveness of contract with HMRC

Budgeted Clinic vistas to actual

Breakeven point – Leslie is working on what that will be for clinic and therapy

Mr. Keene thought those are good metrics for us to use.

In January, visits exceeded budget.

Mr. Keene asked about overhead burden – Do we know what those overhead allocation is? There should be some portion. Ms Kennedy stated the cost report only allows a certain level of overhead for medicare patients. The cost report only covers the RCA not the rehab. Ms Kennedy will contact HHRMC to address the issue. Overhead It not currently addressed in the contract.

CFO Report – (see attached report)

We are moving to quarterly financial statements. The first quarterly report will be in April

Covid money tied out. We have limited direction on how this needs to be reported. Covid expenses do not have to be taken out of the cost report.

We have started the cost report it is due in April.

Billing will be done at the end of Feb. We have \$16,000 with \$5000 from insurance and the rest from patients. We will be contracting with collection.

EMS report – Comparing to 2019 since 2020 was such an odd year.

Enterprise Zone Updates:

Mr. Keene sent out letter from Upper Arkansas Council. The Enterprise Zone for WCC and HH applications are distinct. HH cannot collect a donation from the Enterprise zone for the Clinic. HH does want to do a joint fund raiser later this year. Mr. Keene is reaching out to someone who might support EMS infrastructure. Mr. Keene wanted to know if the email was correct.

New Business

SDA annual conference:

This is old and the conference was cancelled. They are having a legislative conference on Monday. Mr. Keene and Ms. Symthe will attend and report back to the Board.

Spokesperson Role:

Mr. Keene wanted to discuss who can speak for the hospital district to elected officials on policy matters. Mr. Keene suggested that only a Board member can speak "only a board member will address the elected officials on policy issues" This may need to be added to the bylaws. Ms Evans disagreed and believes Staff and ED need to be able to address the other elected positions.

Mr. Keene disagrees. TC recommended that the Executive director take public relations program if they haven't had previous training. It is the goal that the ED and Board are on the same page. We agreed to table for the present.

We will explore First Voice training. Ms Evans and Ms. Symthe will explore other training opportunities.

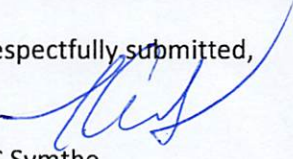
Schedule Next Board Meeting:

The next board meeting will be held March 25, 2021 at 3 pm.

Adjournment:

Ms. Symthe made a motion to adjourn the meeting. Mr. Keene seconded, and the motion passed unanimously, and the meeting was adjourned at 4:05 p.m.

Respectfully submitted,


TC Symthe
Secretary

EMS Report 1/21

Staffing: One Medic was terminated for medical documentation errors. Another Medic has begun FI and should be cleared at the end of the week.

Grants: Work has begun on Med 3. Peak Motorcoach believes the rig will be ready by the end of April. Two further LUCAS devices have been delivered and CVRF funds will be requested for reimbursement. No word on the 555 Fitness Grant.

Call Volume: Total call volume was off 10% from the previous year, with a 12% reduction in transports. In raw numbers, 2020 saw 17 transports, 2021 saw 15. Calls for service resulting in transport were: 2019- 40%, 2020- 41%, 2021- 41%.

East Custer County: Two calls for service to date. Both were agency assistance requests, i.e., standbys for fires, etc.

CRA Meeting: I attended a meeting of EMS department heads under the auspice of resolving excessive dispatch times. It seems several volunteer agencies in Fremont County are unable to meet the demands of their taxpayers. Fundamentally, the agencies in question understand their responsibility. CCEMS has MOUs with some of these agencies, but these are for extraordinary circumstances. That message was relayed and affirmatively received.



Custer County EMS
 West Custer County Hospital District
 704 Edwards, Westcliffe, CO 81252
 Business: 719-783-4447
 Fax: 719-783-2086

Ambulance Run Percentage Report

Jan 2021

		Month of	Jan			
<u>Total calls to date</u>				<u>Total transports to date</u>		
Total calls to date	Jan 2019	48	Total transports to date	Jan 2019	19	
Total calls to date	Jan 2020	41	Total transports to date	Jan 2020	17	
Total calls to date	Jan 2021	37	Total transports to date	Jan 2021	15	
% change (+ or -)	2019 & 2020	-14.58%	% change (+ or -)	2019 & 2020	-10.53%	
% change (+ or -)	2019 & 2021	-22.92%	% change (+ or -)	2019 & 2021	-21.05%	
% change (+ or -)	2020 & 2021	-9.76%	% change (+ or -)	2020 & 2021	-11.76%	
Mutual Aid Calls	Jan 2020	0	2nd Calls	Jan 2020	4	
<u>Year to date</u>		<u>1 Months Ended----- Jan</u>				
<u>Total calls to date</u>			<u>Total transports to date</u>			
Total calls to date	Jan 2019	48	Total transports to date	Jan 2019	19	
Total calls to date	Jan 2020	41	Total transports to date	Jan 2020	17	
Total calls to date	Jan 2021	37	Total transports to date	Jan 2021	15	
% change (+ or -)	2019 & 2020	-14.58%	% change (+ or -)	2019 & 2020	-10.53%	
% change (+ or -)	2019 & 2021	-22.92%	% change (+ or -)	2019 & 2021	-21.05%	
% change (+ or -)	2020 & 2021	-9.76%	% change (+ or -)	2020 & 2021	-11.76%	
YTD Mutual Aid Calls	2020	0	YTD 2nd Calls	2020	57	