

**West Custer County Hospital District  
Meeting of the Board of Directors  
December 31, 2020**

**Minutes of the Meeting**

**Attendance:** Directors Present: Bob Tobin, Chair, Tom Shepard,  
Vice Chair, Barry Keene

**Staff Present:** Theresa Kennedy, Rob Fogel, Ann Evans

**Guests Present:** TC Symthe

A quorum being present, Mr. Tobin called the meeting to order at 3:15 p.m. All meeting attendees recited the Pledge of Allegiance.

**Public Comments:**

No public comment.

**Opening Comments from the Board:** Bob Tobin is interested in discussing Covid 19 and vaccine. Later in the meeting.

**Approval of Minutes:**

The minutes of the Regular Board Meeting on November 19, 2020 were reviewed.

- Mr. Shepard made a motion to approve the Regular Board Meeting Minutes dated November 19, 2020. Mr. Keene seconded, and the motion passed unanimously.

**Board Position:**

TC Symthe has expressed interest and has sent a letter stating her interest.

Mr. Shepard moved and Mr. Keene seconded to approve TC Symthe to the Board of Directors of West Custer County Hospital District.

**EMS Report:**

Mr. Fogel presented EMS run report statistics, see attached report. Staffing is stable. The chassis for Med 3 should be here by January 22. We have not received our CVRF funds of \$15,000. The State has extended those funds through 2021. We have not received any further information on the fitness grant.

Calls for service were up 49% over 2019 November. Transports have increased 22% for the month.

There were an additional two calls from East Custer County. (19 year to date) There was one residence one auto accident.

Mr. Fogel asked if there were any questions on Wild Land Fire proposal. The next steps are completing the CRRF agreement. Mr. Tobin asked for questions and comments. Mr. Fogel will send Ms. Smythe the proposal. Mr. Keene in favor of moving forward with the proposal.

Mr. Keene moved and Mr. Shepard seconded for us to move forward on the initiative. Ms. Kennedy stated we have a previous contract for the Junkins fire but this will be a more global proposal. The Junkins fire was in October of 2016 and the reimbursement is good. The Fire chief is Matt Nolting. (sp)

Mr. Keene asked regarding AR listing regarding large number for VA. Mr. Fogel stated it takes VA a year to pay. It can result in out of timely with VA denials.

#### EMS Task Force Report:

Mr. Shepard reported that Carol V talked to Chief Ritter on December 28<sup>th</sup>. They have determined that the cost will be approximately 1 million dollars or an 8 mil levy of \$200 per household. They will be using the School District boundaries which will include Wetmore. They plan to stage one ambulance in Florence and one in Penrose. They are beginning the legal process. Mr. Tobin questioned whether we would participate in this. Wetmore, Florence, and Penrose will be participating. Mr. Tobin questioned whether we will be asked for funds. Mr. Shepard didn't think we will be asked for any money. He questioned if our commissioners will have to participate if they do a mill levy. Mr. Tobin questioned whether the fire Board would be asking us for money. Mr. Keene stated didn't think we would be involved except for the letter from BOCC stating that we will cover the area would need to be expunged. Mr. Tobin cautioned us to pay attention to having them asked us for money. Ms. Evans suggested we let it ride for a bit and see how it progresses. The letter the county was never decided and was potentially going to go to court.

#### Executive Director Report:

##### Bylaw review

New bylaws were presented for a second reading post implementation of Heart of the Rockies. Mr. Tobin moved to approve the Bylaws. Mr. Shepard seconded. The Bylaws were approved.

Ms. Evans met with Public health and volunteered to assist with the shot clinics when the IB roll out begins. EMS Fire and Valley View have received their vaccines. According to Gov. Polis any one over 70 will be in the IB group. Ms Symthe reported emergency management is asking for volunteers to help with a phone bank. Ann will follow up with public health and let the Board know when vaccines will be available.

Advisory Board for Heart of the Rockies consists of Mr. Shepard, Mr. Keene, Ms. Evans Ms. Kennedy.

Ms. Evans asked if January 21 at 3 will work for the meeting. Ms. Kennedy requested we meet at 4. We will set up a zoom call.

CCMC Director Report:

Heart of the Rockies report was distributed. There were no questions. Mr. Keene commented on the new patients. Mr. Keene asked about the upcoming article for the Clinic. Sentinel has been very positive about the contract with HHR

CFO Report/Finance Committee Report:

No report this month. The Sage Accounting Software crashed. Payroll had to be done by hand. We are reviewing changing accounting software. Mary Bauer will be coming back on board to help with EMS and clinic day to day issues. We are exploring using Quick Books due to the crash of the software. Budget and certification tax were submitted to the State. Ms. Evans stated she submitted a report to the Board on administrative positions and their role with the District and EMS. There were no questions.

Ms. Kennedy encourage Ms. Evans to review Special District Association for first of the year activities

Mr. Keene asked about Ms. Kennedy's ability to continue since she is working FT for the School District. Ms. Kennedy stated she is willing to stay but not able to continue with the daily tasks. She has committed to stay for the runout of the clinic and will be hopefully staying for the resolution of high-end issues. The Board encouraged her to think what issues can be off loaded to others. The Board wanted to know "How do we keep you as engaged as possible" and let us know how the Board can assist. Your legacy is essential.

Enterprise Zone Updates:

Mr. Keene talked with Heart of the Rockies foundation contact person. Someone had approached Ms. Roberts that wanted to make a donation to the clinic. She forwarded that person for Heart of the Rockies. Mr. Keene stated that brought up potential overlap with donors.

Mr. Keene is going to set up a meeting with Heart of the Rockies to discuss the overlap in our Enterprise zone. We should be seeking donations for building and property improvements. Mr. Keene requested a copy of the contract with Heart of the Rockies so he can better understand the District's responsibility. Mr. Keene and Ms. Symthe will be sent a copy of the Contract.

Ms. Evans volunteered to meet with Heart of the Rockies and the Enterprise Zone.

Donors have received there thank you 's for this year.

TC requested to sit in on Advisory Board. The limitation of Board members was due to the desire not to have these as an open meeting.

**New Business**

**Search for Executive Director**

Mr. Keene followed up on status. We will be putting ads in paper in January.

**Schedule Next Board Meeting:**

The next board meeting will be held January 28th, 2021 at 3 pm.

**Adjournment:**

Mr. Keene made a motion to adjourn the meeting. Mr. Shepard seconded, and the motion passed unanimously, and the meeting was adjourned at 4:15 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Shepard", written in a cursive style.

Tom Shepard  
Vice President

## **EMS Report**

**11/20**

**Staffing:** Staffing is stable.

**Grants:** The chassis for Med 3 is expected in January. After the first of the year, the unit will be dropped off for remount. The CVRF funds have been sent, if not yet received. No word on the 555 Fitness grant.

**Transports:** Calls for service increased by 49% over the previous year; additionally, transports increased 22%. Last month gained ground lost previously in the year. YTD CCEMS is currently off 14% for calls for service and 13% in transports. Compared to the 40% and 33% stated the previous month.

**East Custer County:** Two additional calls for service, one MVA and one call to a residence have occurred by time of writing. The YTD total is now 19.

**Additional Revenue:** Does the Board have any questions regarding the information pertaining to wildland fires presented last meeting?

## **Call Summary Report-Custer County**

**Response Mode to Scene**

## Call Summary Report-Custer County

### Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Emergent (Immediate Response)	53	96.36%
Non-Emergent	2	3.64%
	<b>Total: 55</b>	<b>Total: 100.00%</b>

### Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
	33	60.00%
Emergent (Immediate Response)	23	40.00%
	<b>Total: 55</b>	<b>Total: 100.00%</b>

### Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	52	94.55%
Standby	3	5.45%
	<b>Total: 55</b>	<b>Total: 100.00%</b>

### Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
Med 2	21	38.18%

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
Med 4	19	34.55%
Med 3	15	27.27%
	<b>Total: 55</b>	<b>Total: 100.00%</b>

### Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Westcliffe	37	67.27%
Silver Cliff	9	16.36%
	3	5.45%
Town of Westcliffe	2	3.64%
cotopax	1	1.82%
Cotopaxi	1	1.82%
Town of Rye	1	1.82%
Wetmore	1	1.82%
	<b>Total: 55</b>	<b>Total: 100.00%</b>

### Runs by Disposition-Custer County

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs
Assist, Agency	1
Assist, Public	1
Canceled (Prior to Arrival At Scene)	5
Canceled on Scene (No Patient Contact)	3

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs
Canceled on Scene (No Patient Found)	1
Patient Dead at Scene-No Resuscitation Attempted (Without Transport)	3
Patient Evaluated, No Treatment/Transport Required	9
Patient Refused Evaluation/Care (Without Transport)	1
Patient Treated, Released (AMA)	7
Patient Treated, Transferred Care to Another EMS Unit	1
Patient Treated, Transported by this EMS Unit	22
Standby-No Services or Support Provided	1

### Report Filters

Incident Date:

is between '11/1/2020' and '11/30/2020'



Report from Heather Roberts  
December 2020

Seeing a decrease in clinic volumes over the last 30 days likely due to the increase in COVID.

- Targeted advertising going out related to the safety of visiting the clinic and increased availability of walk-in and same day appointments.
- New patient volume is increased with the addition of Dr. Stephens. He is also offering prenatal care and in office vasectomies.
- Audiology now available the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday each month in the afternoon.
- Cardiac stress testing equipment being delivered next week. Services will be available through cardiology beginning in December/January.
- Covid rapid analyzer delivery scheduled for 1<sup>st</sup> week of December. We continue to do community free testing Tuesday's and Thursday's. To date we have tested over 350 people.
- The clinic will be offering a variety of vaccines beginning December/January.