

West Custer County Hospital District  
Meeting of the Board of Directors  
November 19, 2020  
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair, Tom Shepard, Vice Chair,  
Barry Keene

Staff Present: Theresa Kennedy, Rob Fogel, Ann Evans

Guests Present: TC Symthe

A quorum being present, Mr. Tobin called the meeting to order at 3:35 p.m. Delay due to online difficulties. All meeting attendees recited the Pledge of Allegiance.

Public Comments:

No public comment.

Opening Comments from the Board:

None

Approval of Minutes:

The minutes of the Regular Board Meeting on October 29, 2020 were reviewed. Mr. Shepard noted that one correction is required. Ms. Evans stated that she will make the correction.

- *Mr. Shepard made a motion to approve the Regular Board Meeting Minutes dated October 29, 2020, with the noted correction. Mr. Tobin seconded, and the motion passed unanimously.*

EMS Report:

Mr. Fogel presented EMS run report statistics, see attached report. Staffing is stable. Volume continues to be down. Calls resulting in transports are at 56%. We had one additional transport from East Custer County.

Mr. Fogel sent out information on a fitness grant to the BOD for their review.

- *Mr. Shepard made a motion to apply for Fitness Grant from 555 Fitness. Mr. Tobin Seconded, and the motion passed unanimously*

Mr. Fogel has been exploring other potential revenue streams. He sent out a document on Wild Fire EMS Support. We could utilize our 3<sup>rd</sup> ambulance and the State would cover our additional overtime. The BOD was asked to review this proposal and we will discuss at the next Board Meeting. Mr. Fogel is also pursuing ACLS instructor status and whether we should become a training center for the area.

Mr. Shepard requested information on a request from the BOCC, Rob provide them with a report. Mr. Fogel state it was a request for information on the light on the tower.

EMS Task Force Report:

Mr. Shepard reported that at this time he does not have any additional updates. He did speak with Carol V who is waiting for an opportunity to talk to Chief Ritter. She was unable to attend this meeting and will be invited to the next Meeting. Mr. Tobin asked if anyone has contacted Mr. Day. Mr. Shepard will reach out to him. Mr. Day joins the BOCC in January.

Executive Director Report:

**Bylaw review:** New bylaws were presented for a first reading post implementation of Heart of the Rockies. Mr. Keene recommended adding a Board member to all ad hoc committees. The rest of the Board agreed and it will be added. The Bylaws will be placed on the agenda for December for a second reading.

Mr. Tobin and I have been pursuing potential executive directors but haven't gotten any interest so far. After the first of the year. Will place some ads in the papers.

CCHC Director Report:

Ms. Roberts was working clinically today. Ann Evans gave report. The Clinic volume remains down most likely due to the increase in COVID. New patient volume has increased with Dr. Stephens. He is doing prenatal care and in-house vasectomies. Audiology is here on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month. Stress testing equipment should be here next week. COVID testing is still being done on Tuesday and Thursday. To date, we have done 350 tests.

Mr. Keene commented on the success of same day response to Patients. He will be writing a letter to the paper to compliment the clinic.

Mr. Shepard requested sensitivity and specificity data on the COVID testing we are doing.

CFO Report/Finance Committee Report:

No report this month. We had discussed going to Quarterly Financials. Deb Ashcroft our bookkeeper has resigned and we are in the process of reexamining what we will need ongoing. The clinic is in a wind down period so want to see what we will need for the future.

Mr. Keene questioned what disallowed revenue on the EMS statement was. It is the difference between what is billed and what insurance pays.

We will have an abbreviated financial report in December and a more detailed report in January.

Enterprise Zone Updates:

Mr. Keene no updates. We need to get out and beat the bushes for donations.

New Business:

**Open Board Position:** TC Symthe has expressed interest in filling the open Board Position and will be sending a letter of interest. We will be addressing at the next Board Meeting. Mr. Keene asked TC to comment on her interest on why she wanted to join the Board of Directors.

Mr. Shepard followed up on Mr. Rabinowitz application for the Board. Ms. Evans stated that she had reached out to meet with him regarding potential interest and questions that he might have. She has not heard from him.

Mr. Keene requested a written statement of administrative positions post separation with Heart of the Rockies for EMS. Ann Evans and Theresa Kennedy will complete.

Ms Kennedy commented that she is still awaiting final certification on the tax levy money for the budget. Once that is received we will need 2 Board members to sign the budget documents so the budget can be submitted.

Schedule Next Board Meeting:

The next board meeting will be held December 31, 2020.

Adjournment:

- *Mr. Keene made a motion to adjourn the meeting. Mr. Shepard seconded, and the motion passed unanimously, and the meeting was adjourned at 4:20 p.m.*

Respectfully submitted

A handwritten signature in black ink, appearing to read "Bob Tobin", written in a cursive style.

Robert Tobin  
President