

West Custer County Hospital District  
Meeting of the Board of Directors  
April 30, 2020  
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair, Janny Candelaria,  
Secretary, Tom Shepard, Bob Weisenbach,  
Vice-Chair,  
Staff Present: Ann Evans, Theresa Kennedy, Mary Bauer,  
Rob Fogal  
Guests Present: Barry Keene, Tracy Ballard, Elliot Jackson

A quorum being present, Mr. Tobin called the meeting to order at 3:03 p.m. All meeting attendees recited the Pledge of Allegiance.

**Public Comments:**

Introduction of guests. No public comment.

**Opening Comments from the Board:**

None

**Approval of Minutes:**

The minutes of the Special Board Meeting on April 2, 2020 were reviewed.

- *Mr. Weisenbach made a motion to approve the Special Board meeting minutes dated April 2, 2020. Mr. Shepard seconded, and the motion passed unanimously.*

**EMS Report:**

Mr. Fogal presented EMS run report statistics, see attached report. He stated that they are fully ACLS staffed and has another interview for a part-time paramedic. Runs are down about 19% which he feels is because of Covid. Mr. Tobin asked about Grant status. Mr. Fogal stated they still have a pending retac grant to re-box Med 3. He did apply for another safety grant for vests, flashlights and extra gloves, etc. Ms. Evans stated that she did hire an EMS Manager and wanted to congratulate Mr. Fogal for fulfilling that role.

**EMS Task Force Report:**

Mr. Shepard stated that the letter to BOCC. The BOCC had altered the agenda for the meeting to more the discussion of the letter we sent over to May 5<sup>th</sup>. The BOCC has not made an indication as to which way they are leaning. Today Mr. Shepard received a call from the BOCC and Mr. Smith asked if we had any estimated costs. Mr. Shepard told him that when Mr. Tobin spoke to the attorneys, they had mentioned that it could cost up to \$25,000-\$30,000. The BOCC asked me for the source of that information and I told them I did not know. Mr. Tobin stated that he was going to draft a cover letter to the attorney's letter and send it to the board for approval. If approved he will send to the BOCC to see what they have to say.

**Executive Director Report**

Ms. Evans stated that we had the site visit with Heart of the Rockies (HRRMC) today and it went well. We will have a few items that we need to do from that visit. The lease was signed for phase 1 this week. The County has applied for a waiver to open sooner than safer at home order. The County has not heard anything yet. Ms. Evans has a call into the Rotary asking them to remove their stuff. We are just too crowded in the barn to continue to hold onto the Rotary's items. We have had lots of help from the community. The quilters group made a lot of masks for the staff and public. The local Mary Kay lady brought in little gift packages of hand cream. Today Tumbleweed bought specialty coffee for all the staff. Ms. Evans did interview one potential candidate for the director position. She will be interviewing with (HRRMC) tomorrow.

**CFO Report/Finance Committee Report:**

Ms. Kennedy reported, see attached report.

**Executive Director Redesign:**

Ms. Evans stated that it was briefly discussed in the special board meeting on April 2, 2020. Ms. Evans would encourage HRRMC to hire the director for the Clinic. WCCHD would then hire an Executive Director. The Executive Director for WCCHD would not work more than 10 – 15 hours a month supervising EMS and the contract with HRRMC. This way the Director roll over the clinic would not be reporting to both HRRMC and WCCHD. Ms. Evans will discuss more with Bob Morasko if the board approves this redesign. Ms. Candelaria and Mr. Weisenbach expressed that they do agree with the redesign.

**Enterprise Zone Update:**

Mr. Keene expressed that he would hold all ideas in detail today due to the dynamic time with HRRMC and the redesign of the Director. Mr. Keen expressed that he did also like the idea of the redesign of the Director. Also, with East Custer County issue as such an influx that he does not want to put out there the ideas that he does have. Maybe as soon as the May meeting, he may be prepared to offer that letter to the board.

**New Business:**

None

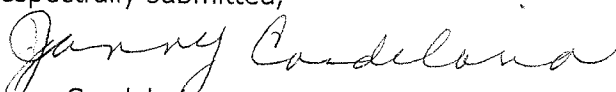
**Schedule Next Board meeting:**

The next board meeting will be held May 28, 2020

**Adjournment:**

*Mr. Weisenbach made a motion to adjourn the meeting. Ms. Candelaria seconded, the motion passed unanimously, and the meeting was adjourned at 3:40 pm.*

Respectfully submitted,

  
Janny Candelaria  
Secretary to the District Board

## **EMS Report**

**2020.03**

CCEMS is fully staffed, with ALS 24/7. The PRN pool continues to grow with the addition of a driver. Justine Beach is doing well in her new position. Call volume was down significantly in March, likely due to fear of the novel coronavirus.



**Custer County EMS**  
 West Custer County Hospital District  
 704 Edwards, Westcliffe, CO 81252  
 Business: 719-783-4447  
 Fax: 719-783-2086

**Ambulance Run Percentage Report**

**Mar 2020**

		Month of	Mar				
<u>Total calls to date</u>					<u>Total transports to date</u>		
Total calls to date	Mar 2018		42	Total transports to date	Mar 2018	18	
Total calls to date	Mar 2019		36	Total transports to date	Mar 2019	17	
Total calls to date	Mar 2020		31	Total transports to date	Mar 2020	12	
% change (+ or -)	2018 & 2019		-14.29%	% change (+ or -)	2018 & 2019	-5.56%	
% change (+ or -)	2018 & 2020		-26.19%	% change (+ or -)	2018 & 2020	-33.33%	
% change (+ or -)	2019 & 2020		-13.89%	% change (+ or -)	2019 & 2020	-29.41%	
Mutual Aid Calls	Mar	2020	0	2nd Calls	Mar	2020	3
<u>Year to date</u>	<u>1 Months Ended-----</u>		<u>Mar</u>				
<u>Total calls to date</u>					<u>Total transports to date</u>		
Total calls to date	Mar 2018		127	Total transports to date	Mar 2018	56	
Total calls to date	Mar 2019		124	Total transports to date	Mar 2019	55	
Total calls to date	Mar 2020		111	Total transports to date	Mar 2020	47	
% change (+ or -)	2018 & 2019		-2.36%	% change (+ or -)	2018 & 2019	-1.79%	
% change (+ or -)	2018 & 2020		-12.60%	% change (+ or -)	2018 & 2020	-16.07%	
% change (+ or -)	2019 & 2020		-10.48%	% change (+ or -)	2019 & 2020	-14.55%	
YTD Mutual Aid Calls	2020		0	YTD 2nd Calls	2020	9	

Call Summary Report-Custer County

Response Mode to Scene

Response Mode To Scene (eResponse.23)	Number of Runs	Percent of Total Runs
Emergent (Immediate Response)	31	100.00%
<b>Total:</b>	<b>31</b>	<b>Total: 100.00%</b>

Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
	18	58.06%
Emergent (Immediate Response)	12	38.71%
Emergent Downgraded to Non-Emergent	1	3.23%
<b>Total:</b>	<b>31</b>	<b>Total: 100.00%</b>

Runs by Response Request

Response Type Of Service Requested (eResponse.05)	Number of Runs	Percent of Total Runs
911 Response (Scene)	31	100.00%
<b>Total:</b>	<b>31</b>	<b>Total: 100.00%</b>

Runs by Responding Unit

Response EMS Unit Call Sign (eResponse.14)	Number of Runs	Percent of Total Runs
Med 4	15	48.39%
Med 2	13	41.94%
Med 3	3	9.68%
<b>Total:</b>	<b>31</b>	<b>Total: 100.00%</b>

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
Westcliffe	17	54.84%
Town of Westcliffe	8	25.81%
Silver Cliff	4	12.90%
Town of Silver Cliff	1	3.23%
wetmore	1	3.23%
<b>Total:</b>	<b>31</b>	<b>Total: 100.00%</b>

Runs by Disposition-Custer County

Disposition Incident Patient Disposition (eDisposition.12)	Number of Runs
Assist, Public	1
Canceled (Prior to Arrival At Scene)	1
Canceled on Scene (No Patient Contact)	2
Patient Dead at Scene-No Resuscitation Attempted (Without Transport)	2
Patient Dead at Scene-Resuscitation Attempted (Without Transport)	1
Patient Evaluated, No Treatment/Transport Required	5
Patient Treated, Released (AMA)	5
Patient Treated, Transferred Care to Another EMS Unit	1
Patient Treated, Transported by this EMS Unit	12
Standby-No Services or Support Provided	1

Report Filters

Incident Date: is between '3/1/2020' and '3/31/2020'  
 Agency Name (Dagency.03): is in 'Custer County Ambulance'

1. Clinic OPS report – With COVID19, March was down 58 patients to clinic compared to last year – April it is anticipated we will be down 60%.
2. EMS OPS report – Income for the month was only \$26,510. Lowest I have witnessed since my time here and it is down 60% of our budgeted revenue. Assumption is it is due to COVID19. Uncertain as to how long that trend will continue.
3. Collection rates remain level. 48.51%, PT at 42.33%. EMS at 32.49%
4. Statement of Revenue and Expenses – profit before capital donations of \$31,947.56 Clinic, \$17,908.37 EMS for Total Profit before capital donations of \$49,855.93. EMS received capital grant money for the radios of \$8,573.35 bringing the Total Profit to \$58,429.28 at March 31, 2020. This profit will be overstated by December payroll accrual until May 2020 books. December 2019 accrual was \$29,070.58.
5. Due to COVID19 and patient reduction, we have reduced hours of almost all clinic staff on an average of 40%. Employees have been instructed to apply for unemployment should they need to during what we hope is a temporary reduction of hours. Some are participating in a workshare program which guarantees them 60% pay or 24 hours per week. Health benefits will continue to be funded for anyone that has reduced hours. Employees are still responsible for their share. We did pay staff fully the first two weeks when this started. The extra payroll costs for those 2 weeks were \$5,352.37.
6. We did receive \$18,310.66 in Provider Relief Funds from the Federal Government on April 10, 2020. We have officially accepted those funds. A second round of funds is now available, but you must supply information to the Federal Government. We attempted this and the questions we are asked to supply are based off filed tax returns. Since we do not file tax returns, we are unable to complete the request. Colorado Rural Health Association has been queried for guidance.
7. CARES Act – we continue to be excluded from participating in any CARES Act programs. They did open up the Payroll Protection Program (PPP) to include Hospital Based Rural Health Centers. The National Association of Rural Health is pressuring the government to also include Independent Rural Health Centers—which is what we are. We have been proactive and do have an application in to participate in the PPP should it become available to us.
8. On Monday, April 27, Theresa Kennedy gave a presentation to Rotary on the status of the agreement with HRRMC. Bob Morasko and Ann Evans also attended and participated.