

West Custer County Hospital District  
Meeting of the Board of Directors  
December 19, 2019  
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair, Ann Evans, Treasurer,  
Janny Candelaria, Secretary,  
Bob Weisenbach, Vice-Chair

Staff Present: Theresa Kennedy, Beth Archuleta, Mary  
Bauer

Guests Present: Robert Morasko, Russell Johnson, Elliot  
Jackson, Ann Barthrop

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees stood and recited the Pledge of Allegiance to the American Flag.

**Public Comments:**

Introduction of guests. No public comments

**Opening Comments from the Board:**

None

**Approval of Minutes:**

The minutes of the Regular Board meeting on November 21, 2019, were reviewed.

- *Mr. Weisenbach made a motion to approve the Regular Board meeting minutes dated October 31, 2019. Ms. Candelaria seconded, and the motion passed unanimously.*

**Heart of the Rockies Update:**

Mr. Morasko gave an update on Heart of the Rockies. Prescription drug pick up at Custer County Medical has started and is running smoothly. They are looking into a shuttle service and maybe available sometime this February. They are doing a final review of the contract and should have it to the Board shortly. There is a family physician interested in working in the Custer County Medical Center and the staff and board will be meeting him January 21, 2020.

**EMS Report:**

Ms. Archuleta presented EMS run report statistics, see attached report. Employee status remains the same.

**EMS Committee Report:**

Ms. Candelaria reporting on the EMS committee. She shared that the BOCC proposed that a meeting be held in January to discuss a Wetmore EMS solution. The meeting should include the BOCC, West Custer County Hospital District Board and the Citizens of Wetmore. The BOCC approved the meeting.

- *Ms. Evans made a motion to approve WCCHD participate in meeting with BOCC and Wetmore Citizens in January. Ms. Candelaria seconded, and the motion passed unanimously.*

**CFO Report/Finance Committee Report:**

Ms. Kennedy reported, see attached report.

**Grant Update:**

None

**Enterprise Zone Update:**

None

**Election Chair:**

Mr. Tobin reported that he did reach out to Ron Terry to be the election chair. Ron will get back to Mr. Tobin with his decision. In the meantime, Mr. Tobin requested Ms. Bauer to download the schedule of critical deadlines and send to him.

**New Business:**

None

**Schedule Next Board meeting:**

The next board meeting will be held January 30, 2020

**Adjournment:**

*Mr. Weisenbach made a motion to adjourn the meeting. Ms. Evans seconded, the motion passed unanimously, and the meeting was adjourned at 3:55 pm.*

Respectfully submitted,



Janny Candelaria  
Secretary to the District Board

1. Second Month of No Financial reports due to E.H.R. Transition. Update on E.H.R. Transition as it relates to financial statements.
  - A. Biller pulled October Claims the week before Thanksgiving.
  - B. Comparison of what was in Aprima to what was in Biller Software after their November close showed approximately \$10,000 claims missing in biller's system. Extraction error was found and corrected.
  - C. As of December 18, 2019 – All October and November claims have been pulled and billed. Cannot do Comparison until after December Close by biller to verify accuracy.
  - D. Money dried up in October/November – is now starting to come back in.
  - E. \$150,000 to date has been pulled from ColoTrust to cover the new E.H.R., accounts payable and Payroll thru year end. Property tax money will not start arriving until February 2020 with first big amount in March 2020.
2. Banking Challenges – most have been rectified. All cash accounts have been balanced to our spreadsheets and our general ledger thru November 30, 2019.
3. 2020 Budget – Certification of Tax Levies have been filed with the assessors for Custer County and Fremont County and submitted to DOLA. No change in valuation. DOLA has approved the Certification of Tax Levies. Budget has been submitted to DOLA-waiting on review and approval.
4. October 2019 financial records are about 80% complete and will be completed with the Oct 2019 revenue reported in the biller's system at the end of November 2019. Once balanced out, November 2019 financials can be started. As completed, financial statements will be sent to board members and posted on the web page.
5. CMS/Medicare has announced that they will be initiating a cost report for EMS – we just started completing one for the State. 2020 is a test year. Random EMS agencies were chosen to submit data for a test year as they develop the cost report. Custer County EMS was chosen to participate in the test year which will begin on January 1, 2020. We are assuming it will be like the new State of Colorado Cost Report. Financial effect on Custer County EMS is unknown.
6. Reports provided to the board are for EMS Only and include
  - a. November 2019 Year-to-Date EMS Ops Report
  - b. November 2019 collection breakdown by categories
  - c. November 2019 EMS AR aging Report
  - d. November 2019 breakdown of self-pay categories

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Custer County EMS  
OPS REPORT

For the 11 Month ended November 30, 2019

CHARGES SUMMARY	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	YTD Gross Revenue	2019 YTD Count
Custer County EMS,														
SO Blood Draws	\$ 100	\$ -	\$ 50	\$ 100	\$ 350	\$ 150	\$ 50	\$ 250	\$ -	\$ 50	\$ -	\$ -	\$ 1,100	22
A0425-Ground mileage	27,493	26,923	23,805	33,205	23,295	35,968	41,963	41,668	43,263	27,945	21,298	-	346,823	13,873
A0427-ALS1-emergency	2,655	-	1,365	-	-	-	-	-	-	-	-	-	4,020	3
A0429-BLS-emergency	19,595	19,955	15,410	24,755	17,265	27,595	30,925	30,195	31,640	19,175	15,535	-	252,045	285
A0433-ALS 2	1,615	-	-	-	-	-	-	-	-	-	-	-	1,615	1
A0998-Treat and Release	1,050	300	900	300	300	450	600	-	300	300	300	300	4,800	32
Total Custer County EMS	\$52,508	\$ 47,178	\$41,530	\$58,360	\$ 41,210	\$64,163	\$73,538	\$72,113	\$75,203	\$47,470	\$37,133	\$6,104,403		

# Transports	289
Transport Revenue	\$257,680
2019 Ave Rev Per Transport	
Less Mileage	\$ 892

COMPARED TO 2018 YTD	YTD 2018	2018 YTD Count	Over (Under) Prior Year	Count Variance	% Change
Custer County EMS,					
SO Blood Draws	\$ 1,150	23	\$ (50)	-1	-4.35%
A0425-Ground mileage	295,206	11,808	51,616	2,065	17.48%
A0427-ALS1-emergency	45,335	36	(41,315)	-33	-91.13%
A0429-BLS-emergency	189,680	207	62,365	78	32.88%
A0433-ALS 2	9,055	6	(7,440)	-5	-82.16%
A0998-Treat and Release	12,150	81	(7,350)	-49	-60.49%
Total Custer County EMS	\$552,576		\$57,826		10.46%
Trans #		249		40	
Trans Rev	\$244,070		\$ 13,610		
2018 Ave Rev Per Transport					
Less Mileage	\$ 980				

COLLECTION RATE ANALYSIS -12 Month Rolling-90 Days Prior	12 Months Ended 9/30/2019	% Claims	Coll Rate Alter Contractual-Bad Debt
Medicare	134	33.17%	37.43%
Medicaid	91	22.52%	10.86%
Commercial	101	25.00%	36.69%
Self-Pay	78	19.31%	34.49%
Overall Average	404	100.00%	29.93%

Custer County EMS  
**Payer Mix Summary**  
 For Service Date September 1, 2018 through August 31, 2019

<u>Payer</u>	<u>Patient</u>	<u>Ptnt</u>	<u>Encounter</u>	<u>Encntrs</u>	<u>Procedures</u>	<u>Proc (%)</u>	<u>Charges</u>	<u>Chrgs</u>	<u>Receipts</u>	<u>Rcpts</u>	<u>Coll Rate (%)</u>
<b>Custer County EMS,</b>											
Auto Insurance	7	2.3%	7	1.7%	12	1.7%	9,265.00	1.4%	3,753.75	1.9%	40.52%
BC/BS	20	6.4%	25	6.2%	45	6.5%	44,180.00	6.7%	12,555.87	6.4%	28.42%
Commercial	49	15.8%	51	12.6%	87	12.6%	85,420.00	13.0%	32,421.41	16.5%	37.96%
HMO	2	0.6%	2	0.5%	4	0.6%	5,115.00	0.8%	4,050.15	2.1%	79.18%
Medicaid	78	25.1%	91	22.5%	171	24.7%	174,732.50	26.6%	18,977.63	9.7%	10.86%
Medicare	102	32.8%	134	33.2%	247	35.7%	257,132.50	39.2%	96,240.37	49.0%	37.43%
PPO	2	0.6%	3	0.7%	6	0.9%	6,485.00	1.0%	2,709.32	1.4%	41.78%
Self Pay	40	12.9%	78	19.3%	96	13.9%	50,600.00	7.7%	17,449.50	8.9%	34.49%
VA	6	1.9%	8	2.0%	15	2.2%	13,065.00	2.0%	5,432.21	2.8%	41.58%
Workers Comp	2	0.6%	2	0.5%	3	0.4%	3,090.00	0.5%	1,732.88	0.9%	56.08%
Tricare	3	1.0%	3	0.7%	6	0.9%	6,685.00	1.0%	932.96	0.5%	13.96%
<b>Total Custer County EMS,</b>	<b>311</b>	<b>100.0%</b>	<b>404</b>	<b>100.0%</b>	<b>692</b>	<b>100.0%</b>	<b>655,770.00</b>	<b>100.0%</b>	<b>196,256.05</b>	<b>100.0%</b>	<b>29.93%</b>
Commercial							173305		63588.55		36.69%

**CUSTER COUNTY EMS - AR Aging**

**As of November 30, 2019**

Insurance	CurrentBalance	Age31_60	Age61_90	Age91_120	Age121_180	TotalBalance	Credit/Unapplied
Auto	-	-	-	2,300.00	-	2,300.00	-
BCBS	-	-	-	98.65	2,175.00	2,273.65	-
Blue Cross blue Shield Supplement	172.57	-	-	-	-	172.57	-
Blue Cross Medicare Advantage PERA	1,140.00	2,342.50	-	-	-	3,482.50	-
Canada Health Insurance BC	-	2,175.00	-	-	-	2,175.00	-
CIGNA Supplemental	-	-	-	-	177.14	177.14	-
County Worker's Copensation Pool	-	2,325.00	-	-	-	2,325.00	-
Friday Health Plan	-	-	150.00	-	2,075.00	2,225.00	-
Health	-	210.67	-	-	-	210.67	-
Humana Choice	-	192.38	-	-	-	192.38	-
Kaiser - Claims Administrator	-	-	2,197.50	-	-	2,197.50	-
Kaiser Self Funded	-	-	-	2,567.50	-	2,567.50	-
Kaiser/Employers Mutual Ambulance Billing	-	-	2,175.00	-	-	2,175.00	-
Liberty Healthshare	-	-	-	-	2,497.50	2,497.50	-
Medicaid	12,602.50	3,026.94	265.00	-	-	15,894.44	-
Medicaid of Alabama	2,075.00	-	-	-	-	2,075.00	(760.07)
Medicare	12,795.00	-	-	-	-	12,795.00	-
Plan 161 Prime	-	-	2,042.50	-	4,510.00	6,552.50	-
State Farm Claims	-	-	-	-	1,810.00	1,810.00	-
Tricare for Life	-	2,643.23	155.22	2,250.00	-	5,048.45	-
VA	6,532.50	-	6,692.50	-	9,664.82	22,889.82	-
Werner Enterprises, Inc	-	-	-	-	800.00	800.00	-
<b>Total Insurance AR</b>	<b>35,317.57</b>	<b>12,915.72</b>	<b>13,677.72</b>	<b>7,216.15</b>	<b>23,709.46</b>	<b>92,836.62</b>	<b>(760.07)</b>
Patient Balance	4,365.00	2,762.69	1,974.93	8,201.45	26,201.31	43,505.38	1,245.75
<b>Total AR Balance</b>	<b>39,682.57</b>	<b>15,678.41</b>	<b>15,652.65</b>	<b>15,417.60</b>	<b>49,910.77</b>	<b>136,342.00</b>	<b>136,827.68</b>
% of Balance	29.11%	11.50%	11.48%	11.31%	36.61%	100.00%	

### Patient Collections Summary

For Post Date as of November 30, 2019

Collection Category	# of Patients	Unapplied	Current	31-60	61-90	91-120	120+	Total	Total (%)
1st Collection Letter	8	-	300.00	5,701.09	800.00	2,250.00	-	9,051.09	21.4%
2nd Collection Letter	7	-	-	-	8,462.78	3,242.50	-	11,705.28	27.7%
Bad Address	2	-	-	150.00	265.00	-	-	415.00	1.0%
Current	10	1,245.75	5,929.84	-	-	-	160.00	4,844.09	11.5%
Final Notice	4	-	-	-	100.00	150.00	321.22	571.22	1.4%
Legacy	1	-	-	-	-	-	4,021.00	4,021.00	9.5%
Payment Plan Established	7	-	360.38	-	646.70	-	6,319.38	7,326.46	17.3%
Payments w/ Statements	8	-	291.91	-	512.38	192.38	3,328.82	4,325.49	10.2%
<b>GRAND TOTAL</b>	<b>47</b>	<b>1,245.75</b>	<b>6,882.13</b>	<b>5,851.09</b>	<b>10,786.86</b>	<b>5,834.88</b>	<b>14,150.42</b>	<b>42,259.63</b>	<b>100.0%</b>
<b>GRAND TOTAL (%)</b>		<b>(2.9%)</b>	<b>16.3%</b>	<b>13.8%</b>	<b>25.5%</b>	<b>13.8%</b>	<b>33.5%</b>	<b>100.0%</b>	





**Custer County EMS**  
 West Custer County Hospital District  
 704 Edwards, Westcliffe, CO 81252  
 Business: 719-783-4447  
 Fax: 719-783-2086

**Ambulance Run Percentage Report**

**Nov 2019**

		Month of	Nov		
<u>Total calls to date</u>				<u>Total transports to date</u>	
Total calls to date	Nov 2017	47	Total transports to date	Nov 2017	21
Total calls to date	Nov 2018	32	Total transports to date	Nov 2018	14
Total calls to date	Nov 2019	37	Total transports to date	Nov 2019	16
% change (+ or -)	2017 & 2018	-31.91%	% change (+ or -)	2017 & 2018	-33.33%
% change (+ or -)	2017 & 2019	-21.28%	% change (+ or -)	2017 & 2019	-23.81%
% change (+ or -)	2018 & 2019	15.63%	% change (+ or -)	2018 & 2019	14.29%
Mutual Aid Calls	Nov 2019	0	2nd Calls	Nov 2019	4
<b>Year to date</b>	<b>11 Months Ended----- Nov</b>				
<u>Total calls to date</u>				<u>Total transports to date</u>	
Total calls to date	Nov 2017	541	Total transports to date	Nov 2017	244
Total calls to date	Nov 2018	554	Total transports to date	Nov 2018	221
Total calls to date	Nov 2019	555	Total transports to date	Nov 2019	249
% change (+ or -)	2017 & 2018	2.40%	% change (+ or -)	2017 & 2018	-9.43%
% change (+ or -)	2017 & 2019	2.59%	% change (+ or -)	2017 & 2019	2.05%
% change (+ or -)	2018 & 2019	0.18%	% change (+ or -)	2018 & 2019	12.67%
YTD Mutual Aid Calls	2019	6	YTD 2nd Calls	2019	47

**Call Summary Report-Custer  
County**

**Runs by City**

<b>Scene Incident City Name (eScene.17)</b>	<b>Number of Runs</b>	<b>Percent of Total Runs</b>
Westcliffe	20	54.05%
Silver Cliff	9	24.32%
Town of Westcliffe	6	16.22%
Town of Silver Cliff	1	2.70%
Wetmore	1	2.70%
	<b>Total: 37</b>	<b>Total: 100.00%</b>

**Runs by Disposition-Custer County**

<b>Disposition Incident Patient Disposition (eDisposition.12)</b>	<b>Number of Runs</b>
Assist, Agency	1
Patient Evaluated, No Treatment/Transport Required	15
Patient Refused Evaluation/Care (Without Transport)	1
Patient Treated, Released (AMA)	1
Patient Treated, Transferred Care to Another EMS Unit	2
Patient Treated, Transported by Private Vehicle	1
Patient Treated, Transported by this EMS Unit	16

## Call Summary Report-Custer County

### Runs by City

Westcliffe	393	70.81%
Silver Cliff	75	13.51%
Town of Westcliffe	61	10.99%
Town of Silver Cliff	9	1.62%
Wetmore	7	1.26%
	5	0.90%
Canon City	2	0.36%
Florence	1	0.18%
Town of Rye	1	0.18%
Wetmore	1	0.18%
	<b>Total: 555</b>	<b>Total: 100.00%</b>

### Runs by Disposition-Custer County

Assist, Agency	28
Assist, Public	3
Canceled (Prior to Arrival At Scene)	19
Canceled on Scene (No Patient Contact)	19
Canceled on Scene (No Patient Found)	6
Patient Dead at Scene-No Resuscitation Attempted (Without Transport)	6
Patient Dead at Scene-Resuscitation Attempted (Without Transport)	12
Patient Evaluated, No Treatment/Transport Required	127
Patient Refused Evaluation/Care (Without Transport)	11
Patient Treated, Released (AMA)	8
Patient Treated, Released (per protocol)	14
Patient Treated, Transferred Care to Another EMS Unit	37
Patient Treated, Transported by Law Enforcement	1
Patient Treated, Transported by Private Vehicle	5
Patient Treated, Transported by this EMS Unit	249
Standby-No Services or Support Provided	8
Standby-Public Safety, Fire, or EMS Operational Support Provided	2