

West Custer County Hospital District
Meeting of the Board of Directors
September 27, 2018
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair
Katherine Ripley-Williams, Vice-Chair
Ann Evans, Treasurer
Janny Candelaria, Secretary

Staff Present: Beth Archuleta; Lisa Drew; Theresa Kennedy;
Justine Beach

Guests Present: Traci Ballard, Wet Mountain Tribune
Ann Barthrop, Ann Wilson

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees stood and recited the Pledge of Allegiance to the American Flag.

Opening Comments from the Board

There were no opening comments from the Board.

Approval of Minutes

The minutes of the Regular Board meeting on August 30, 2018, were reviewed.

- *Mr. Ripley-Williams made motion to approve the Regular Board meeting minutes dated August 30, 2018. Ms. Candelaria seconded and the motion passed unanimously.*

EMS Report:

Ms. Archuleta reporting –

EMT Class/Staffing: No change in staffing. EMT class has reached 2nd testing section. All are doing well. Ms. Drew wanted it documented for the record that current benefited staff is working 72 to 84 hours per week which is not sustainable. Staffing shortages continue. Ms. Drew will highlight on that more later in the meeting. Several current EMT Class members have applied as drivers in an effort to help with staffing but will need to pass FI processes.

Run Statistics: YTD Statistics as of Aug 30 we ran 405 calls, 164 transports. For the month of August we ran 47 calls transports and last year we did 17. Runs are expected to hit 600 for the year.

Grants Update: The 2019 Budget is being worked on how. Due to positive financials, we will probably not qualify for the 90/10 match, but we will pursue the 50/50 match for radios in 2019 – Gross cost anticipated at \$45,000 of which we will need to pay half.

Executive Director Report

Lisa Drew Reporting:

Clinic Update: Phones being answered until 5 pm each day with door unlocked until then; Public Health will begin to pay \$1000 per month rent no later than 1/1/2019; Quarterly staff employee meetings continue as

well as monthly provider meetings; Customer service & education day scheduled for 11/7/19, with active shooter education from Sheriff Byerly & Emergency Preparedness Training; We will be selling old x-rays to a silver recovery company at no cost to us, and we may make a few dollars; Discussion beginning to eliminate InstyMed machine when contract is over and have NP's dispense meds, should in theory impact bottom line with \$12,000 savings.

EMS Update: still obtaining bids for stairs in ambulance barn for storage access. This will eliminate storage fees of \$120 per month; Rotary club equipment has been moved & organized; Discussion with AMR to see if there is any option for partnership or coverage to staff ALS rig 24/7 for our community.

IT Update: Insurance check for power outage received. New server to be delivered any day & new timeclock to shortly follow; Lisa & Theresa continuing to investigate EHR options; Internet/Phone issue with CTN & CenturyLink discussion.

Partnership Updates: HRRMC will be here to meet with myself, Ms. Kennedy, Bob Tobin & Ann Harris on 10/10/2019; Valley Wide Health Services will be here to meet with Ms. Kennedy, Janny & I, on 10/1/2019; Dr. Mohr is scheduled to meet with myself & Dr. Riley on 10/9/2018; No response from Centura; Colorado Rural Health Healthy Clinic Assessment completed 9/5/2018, awaiting results; No Smiles Left Behind mobile dental clinic, Nathan Becker, DDS, discussed potential for him to provide services to Custer County beginning in 10-12 months.

CFO Report/Finance Committee

Financials: Ms. Kennedy did a brief overview of the current financials; nothing out of the ordinary to report. Collection rates are 47.7% Clinic, 40.7% PT and 29.75% EMS. Year to Date income before capital grants is \$51,321.98 Clinic, \$44,204.06 EMS, District \$93,987.60. Total YTD District Income after Capital Grants is \$189,513.64. Rocky Mountain Sleep study has informed us they will no longer be able to provide sleep studies at our facility.

Ms. Kennedy is currently working on the 2019 budget and will have it to the Board prior to the October 15, 2018 deadline.

Ms. Kennedy presented discussion about taking all board reports electronic to save on paper and to allow for those attending meetings to be able to view what is discussed. All board members were receptive to the change.

Grants

There was no grant activity to report.

Advisors to the Board

There were no Advisors to the Board.

Unfinished Business: None

New Business:

Ms. Candelaria informed the board she will step down as the clinic representative for the Custer County Kids Council and suggested Ms. Drew be named for that position.

- *Mr. Evans made motion to appoint Ms. Drew as the Clinic Representative for the Custer County Kids Council. Mr. Tobin seconded and the motion passed unanimously.*

Ms. Drew asked the board for clarification of their thoughts on also have someone represent the clinic on the Rotary to ensure that we were looking at other organization in the community and having representation there. After discussion, the board felt it was important to have representation on Rotary and with the Chamber of Commerce.

Public Comments: Ann Barthrop encouraged us to look at expanding the District territory as it may provide additional tax base funds to allow for staffing a second crew.

Executive Session

There was no executive session.

Schedule Next Board Meeting

The next regularly scheduled Board meeting will be held Thursday, Oct 25, 2018 at 3:00 p.m.

Adjournment

- *Ms. Evans made a motion to adjourn the meeting. Ms. Ripley-Williams seconded, the motion passed unanimously and the meeting was adjourned at 4:25 p.m.*

Respectfully submitted,



Janny Candelaria
Secretary to the District Board

