

West Custer County Hospital District
Meeting of the Board of Directors
April 3, 2018
Minutes of the Meeting

Attendance:	Directors Present:	Bob Tobin, Chair Katherine Ripley-Williams Vice-Chair Janny Candelaria, Secretary Ann Evans, Treasurer Bob Weisenbach
	Staff Present:	Delwin Lester Theresa Kennedy
	Guests Present:	Kala Kitchen, Clinic Office Manager Ron Terry, Hospital District DEO Traci Terry

A quorum being present, Mr. Tobin called the meeting to order at 1:00 p.m. All meeting attendees stood and recited the Pledge of Allegiance to the American Flag.

Opening Comments from the Board

Introductions were made to all board members of guests present. Ms. Candelaria commented that she was thankful for the editorial from Dr. Ginger Dunnam-Smith in the paper.

Election Process Update:

Ron Terry shared with the board the article that was going to be published in the paper regarding the removal of Katherine Ripley-Williams from the ballot. The ballots are at the printer and should be ready in a week to ten days. Mr. Terry explained the absentee ballot procedure and informed the board that blank requests can be picked up and completed requests can be dropped off at the front desk of the Clinic. Once completed absentee ballot requests are received, Mr. Terry will mail the requestor an official ballot. Mr. Terry is keeping in contact with Kelley Camper regarding processes and is confirming the lots in Fremont County that are members of the Hospital District. Mr. Terry is working to secure election judges and asked that if anyone knows of anyone that would be interested to let him know. The plan is to have the election judges time split into three 4 hour shifts. Mr. Tobin reminded Mr. Terry that all candidates must complete their financial reports of campaign expenses with the Colorado Secretary of State. Mr. Terry said he would be forwarding those instructions from Kelly Camper to all Board Candidates. All the board thanked Mr. Terry for stepping up and into the DEO position.

Ballot Question:

Mr. Tobin asked if there were any questions from board members regarding the removal of Katherine Ripley-Williams from the ballot and that legal was standing by if necessary. Ms. Candelaria asked what needed to be done to remove the name. Mr. Terry indicated that Ms. Ripley-Williams simply had to submit a request to withdraw her nomination which she has done. Mr. Tobin asked for clarification on who could vote. Mr. Lester indicated that you had to be a resident of the district and a voter in Colorado. If you are not a resident, you must own property within the district that you pay taxes on and that the property is not a corporation, LLC or a trust. No other questions were raised; no executive session was necessary

New Business

Mr. Tobin advised the board the Hospital District needed to retain new legal counsel as we had been dismissed from Collins Cockrel & Cole. Mr. Tobin passed out the proposal and contract received from Ireland Stapleton Pryor & Pascoe, PC. The proposal and contract were reviewed. Mr. Tobin also shared with the board an information sheet provided by Ireland Stapleton entitled The Permitted and Prohibited Election Activities under the Fair Campaign Act. Mr. Tobin read the document to the board. Mr. Tobin asked Ms. Kennedy to send a copy to all board members. Mr. Lester will also educate staff on proper protocol in addressing any political questions or comments.

- *Mr. Weisenbach moved and Ms. Evans seconded a motion to secure Ireland Stapleton Pryor & Pascoe, PC, as legal counsel for the West Custer County Hospital District. Mr. Tobin asked if there was any discussion. No further discussion was initiated. Motion passed unanimously.*

Mr. Tobin asked Mr. Terry if he had received clarification on the term of Mr. Weisenbach's candidacy. Mr. Terry stated that Mr. Weisenbach has contacted him and confirmed he was running for a two-year term, but we needed an official statement from the board that it is a two year term. Mr. Tobin called for a motion.

- *Ms. Candelaria moved and Ms. Ripley-Williams seconded a motion affirming the term that Mr. Weisenbach was running for was a two-year term. Mr. Weisenbach abstained. Motion passed unanimously.*

Mr. Tobin closed the discussion telling all in attendance to encourage all to vote. Mr. Terry reviewed again the steps to obtain an absentee ballot.

Executive Director Search

Ms. Evans reported that she has posted the ad for a new executive director on indeed.com and has received four responses of which only one was an RN. She has also been in contact with a headhunter from Lutheran and reached out to Colorado Rural Health. Both of these would require us to pay them for their services-with CRH the cost is \$3,500 for a year but we could use it for any positions. She has also posted in the Colorado Hospital Association. Ms. Evans will perform a screening telephone interview for one of the applicants tomorrow. The desire would be to have the new Executive Director be an RN with administrative experience.

Mr. Tobin asked Ms. Evans if she would be available to assist in the oversight of the clinic as needed during this transition. Ms. Evans indicated she would be available. Mr. Weisenbach also indicated he would help wherever needed. All board members agreed to this temporary support oversight.

Unfinished Business

As he has suggested in the past, Mr. Tobin stated that since we have new commissioners at the County, he will be requesting a time with the county commissioners to give them an overview of HD operations and share some of the challenges the HD faces. Time and date has not been established yet. Ms. Ripley-Williams asked if any other organizations have asked for this type of presentation. Mr. Tobin indicated that he has heard rumors of some, but nothing has materialized to date.

Public Comments

There were no public comments

Adjournment

Mr. Tobin thanked Mr. Lester on behalf of the entire District for his time and expertise which were appreciated. Mr. Tobin called for a motion to adjourn.

- *Mr. Weisenbach made a motion to adjourn the meeting. Ms. Candelaria seconded, the motion passed unanimously and the meeting was adjourned at 1:54 p.m.*

Respectfully submitted,



Janny Candelaria
Secretary to the District Board