

West Custer County Hospital District
Meeting of the Board of Directors
March 22, 2018
Minutes of the Meeting

Attendance:	Directors Present:	Bob Tobin, Chair Katherine Ripley-Williams Vice-Chair Janny Candelaria, Secretary Ann Evans, Treasurer Bob Weisenbach
	Staff Present:	Delwin Lester Theresa Kennedy Beth Archuleta
	Guests Present:	Cindi Flower Traci Ballard, Wet Mountain Tribune

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees stood and recited the Pledge of Allegiance to the American Flag.

Opening Comments from the Board

There were no opening comments.

Approval of Minutes

The minutes of the Regular Board meeting on March 1, 2018, were reviewed.

- *Mr. Weisenbach made motion to approve the Regular Board meeting minutes dated March 1, 2018. Ms. Ripley-Williams seconded and the motion passed unanimously.*

EMS Report:

Ms. Archuleta reporting

Staffing: We had one driver step down so we are down to 4 drivers. We did have one applicant, but the applicant was only 20 and you must be 21 to drive the ambulance. Ads are reposted in several areas for EMTs, Intermediates & Paramedics. It would be good to get more EMTs or ALS providers on the roster PRN but those are hard to find, especially locally.

Run Statistics: Statistics were Feb 2018 40 calls to 51 in 2017. Transports were 21 in Feb 2018 vs 24 in 2017. YTD through Feb 2018 were 87 calls in 2018 to 99 calls in 2017; transports were 39 in 2018 to 52 in 2017. A summary Run Data report from Image Trend Elite was presented.

Grants: It looks like Med 4 will be ready mid-April. Challenger Electric has done all the preliminary work needed to install the generator. We will be able to submit the quarterly paperwork to finish out this grant by March 31. Once submitted, it will be up to 45 days to be reimbursed the \$10,000 awarded from the South Healthcare Coalition Region Group. We were informed that we are out of the running for the grant to the State for the remount of Med 3 and radios because we did not pass the financial waiver; we were only .3 away from passing. Mr. Lester indicated that not receiving that financial waiver is due to us doing well over the past few years. Ms. Archuleta will look out for other grants. Our insurance company has opened up their \$2,000 grant for safety equipment or education purposes.

Ms. Archuleta reported a radio has gone out in Med 2. We did find the spare radio and it is installed. Also, our refrigerator is going to need to be replaced. Ms. Archuleta has submitted a letter to Lowes for a donation of a refrigerator. We will check with Home Depot, if Lowes does not come thru.

Executive Director Report

Provider-Based Update: Mr. Lester indicated that we had received one email from Centura asking a question about the Tabor reserve. Mr. Lester updated the board on what he knew was the status of the large lay-offs at St. Mary Corwin in Pueblo.

Staff Update: Mr. Lester reported that we have an RN stepping down and have reached out to the liaison nurse at St. Mary Corwin to put the word out. We have interviewed one RN and received a few resumes. Dr. Gayle Riley, MD, will start Tuesday, May 27 as our Medical Director and will also see patients two or three days per month. Dr. Riley comes to us with 30 plus years in family practice and medical director experience. Julie Klaker, NP has already started and will be full-time starting March 28, 2018, in a benefited position. Dr. John Smith's last day is March 28, but he will remain on as a PRN provider. With bringing NP Klaker on board, we do hope to be able to offer the Saturday 1/2 day care.

Clinic Operations Data: Daily visits were 23.8 to 19.2 patients per day over the past four weeks. There were some days with only one provider. Total patient visits to date are 1280 thru March 18, 2018 vs 1340 in 2017. PT visits are 281 in 2018 vs 267 for 2017.

Mr. Tobin asked Mr. Lester if there had been any resolution reported on the Verdemont Tower situation at the CES meeting. Mr. Lester indicated that he is waiting to see the revised IGA and when received, it would be run by our legal. Mr. Lester indicated that the tower had been funded thru a grant and the grant terminology usually always spells out who is responsible for upkeep and maintenance. The Hospital District was not the recipient of that grant, the County was. Mr. Lester has asked to see the grant wording. To date we have not received.

CFO Report/Finance Committee

Financials: Ms. Kennedy gave the report. Two months into 2018, the new AR/revenue posting is working well with only minor variances. Nothing major or specific to report happening in the financials.

Clinic YTD average visit is \$167.93 and PT is \$238.33 per visit. Collection rates reported were—Clinic 48.0%, PT 40.0% and EMS being held at 2017 YE of 30.36%. The average per visit rate will vary with the mix of the type of office visits being seen and is also affected by the amount of labs that are done. A new EMS Payer mix report for EMS was presented.

Clinic net revenue was \$38,605.69, EMS net revenue is \$27,675.54 for total Hospital District YTD February 2018 net revenue of \$66,281.23.

Grants

Nothing to report.

IT Committee

Mr. Lester stated nothing to report. Mr. Weisenbach asked if our phone problem from last month had been fixed with calls being dropped. Mr. Lester said yes, that all modules had been changed out and it appears to have fixed the problem.

Advisors to the Board

There were no Advisors to the Board.

Unfinished Business

Ms. Ripley-Williams said she had someone question her about the clinic no longer seeing patients at Vali. Mr. Lester stated that the arrangement with Vali had been between Dr. Ginger Dunnam-Smith as Vali’s Medical Director and Vali, not with the clinic. Mr. Lester stated he would advise Dr. Riley of the situation.

Ms. Ripley-Williams asked if we had a process in place in searching for a replacement for Mr. Lester. Ms. Evans indicated she has posted it on Indeed.com and is working at putting the word out to places like Colorado Rural Health Association and at other various medical associations in the state.

- *Ms. Evans moved and Mr. Tobin seconded accepting Mr. Lester’s resignation as Executive Director with regrets. Motion pass unanimously.*

Mr. Lester thanked the Board and reminded them of the many challenges we have had in the past and that we are still here.

Mr. Tobin reminded the board that we are now in the process of electing a new board. In this process we must select a Designated Election Official (DEO). Mr. Lester had been the DEO. Mr. Tobin indicated that our attorney’s Collins Cockerel do this service for a fee and asked if anyone on the board had reservations about using them should we not be able to obtain our own DEO. There was no opposition from the board. This will be a polling election with only absentee ballots needing to be mailed. Mr. Lester indicated we should get any charges and fees for this service.

New Business

There was no new business.

Public Comments

Cindi Flower gave the board several phone numbers of individuals that may be helpful in the election process.

Executive Session

There was no executive session.

Schedule Next Board Meeting

The next regularly scheduled Board meeting will be held Thursday, April 26, 2018 at 3:00 p.m.

Adjournment

- *Mr. Weisenbach made a motion to adjourn the meeting. Ms. Ripley-Williams seconded, the motion passed unanimously and the meeting was adjourned at 3:54 p.m.*

Respectfully submitted,



Janny Candelaria
Secretary to the District Board