

West Custer County Hospital District  
Meeting of the Board of Directors  
May 25, 2017  
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair  
Katherine Ripley-Williams Vice-Chair  
Janny Candelaria, Secretary  
Bob Weisenbach

Directors Absent: Ann Evans, Treasurer

Staff Present: Delwin Lester  
Theresa Kennedy  
Beth Archuleta

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees stood and recited the Pledge of Allegiance to the American Flag.

**Opening Comments from the Board**

There were no opening comments.

**Approval of Minutes**

The minutes of the Regular Board meeting on April 27, 2017, were reviewed.

- *Ms. Candelaria made motion to approve the Regular Board meeting minutes dated April 27, 2017, as presented. Mr. Weisenbach seconded and the motion passed unanimously.*

**Executive Director Report**

Provider-Based Update: There is a meeting scheduled for June 12, 2017, to meet with Sheri Trahern from Centura to discuss potential agreement details. The meeting will consist of Delwin Lester, Theresa Kennedy and two board members. Mr. Tobin will be in attendance and after discussion it was decided to request Ms. Evans to attend.

Clinic Operations Data: Mr. Lester reported. Total patient visits to date is 2347 in 2017 vs 2350 in 2016 and daily visits were 30.8 to 24.2 patients per day over the past four weeks. Mr. Lester indicated that patient mix between MD and NP has changed with more visits to the NP since we are running more with NP providers.

Staffing: We have lost one MA who is moving from the area. We do have another MA who has applied and will start PRN soon.

## **CFO Report/Finance Committee**

**Financials:** Ms. Kennedy gave the report. UB04 update-biller has audited all of the 2557 claims affected and we have \$24,000 due back to secondary and \$5,000 due back to Medicare – which is within our \$30,000 payback estimate we booked in 2015. Biller still cannot answer the question on why the Clinic credit balance is at \$72,000 when they have audited and only \$30,000 is due back. Biller believes it will settle out once all postings are corrected on their end relative to the UB04 billing. Biller is also working on catching us up on bad debts which has sat for several years while they worked the UB04.

On EMS AR, Ms. Kennedy reported that the biller will not be able to address our aging question from last month as the owner is out on a family emergency. Ms. Kennedy shared an aging report with the board pointing out potential aging concerns.

Relative to the new Medicaid Portal issues, Ms. Kennedy indicated that nothing has been resolved and we are still waiting on the State. Mr. Harasimowcz, our RCCO agent, will be visiting with us on May 31 to give us an update of what he has learned at a state level. Ms. Kennedy reminded the board that this is a state-wide problem, not just our clinic. Per our biller, we have \$13,000 in claims that were denied since the portal was launched.

Collection rates are holding steady and the general ledger is tracking with biller records. Clinic is at 48.74%, PT at 39.8% and EMS at 30%.

The Hospital District is showing a net profit of \$42,853 YTD for the clinic. EMS is showing \$45,127.62 YTD net profit resulting in an overall Net Profit YTD for the District of \$87,980.62 for the first four months of 2017.

Ms. Kennedy shared with the board some financial facts relative to income at different licensure levels. If the District had not been an RHC in 2016 and simply a regular Part B clinic, it is estimated that the income lost would have been around \$239,000 in 2016 from Medicare and Medicaid. Also, if the District had become an independent FQHC, it was estimated that the District would have received an additional \$183,000 in 2016 from Medicare and Medicaid. Mr. Lester added that as an FQHC, there would have been hundreds of thousands in grant opportunities.

## **Grants**

Mr. Lester indicated the Colorado Health Foundation Grant has been submitted. Mr. Lester said that we have made it thru all phases for the EMS grant and are just waiting to see.

## **IT Committee**

Mr. Lester reported prior issues are slowly resolving. Wireless is down at this time but a new router has been ordered. We are still waiting on Allscripts to allow us to proceed with the mandatory update.

Mr. Lester shared with the board that we recently met with Vaxcare and Public Health. Vaxcare is a private company that will allow Public Health to provide and bill for their own

vaccines. Vaxcare covers the cost of the vaccines and bills the insurances for recoupment. Talk progressed around use of the EMS quarters for storage by outside agencies. The talk was tabled to get EMS input.

### **Advisors to the Board**

There were no advisors to the board present.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

Mr. Tobin asked if anyone had attended the recent Economic Development Meeting. Mr. Lester indicated he had talked with the head of that team regarding the health services we provide and our challenges.

### **Public Comments**

There were no public comments.

### **Executive Session**

There was no executive session.

### **Schedule Next Board Meeting**

The next regularly scheduled Board meeting will be held Thursday, June 22, 2017 at 3:00 p.m. Mr. Wiesenbach indicated he will not be in attendance.

### **EMS Report**

Run Statistics: Ms. Archuleta gave the report for EMS. Statistics were April 2017 41 calls to 44 in 2016. Transports were 20 in April 2017 vs 15 in 2016. Total calls YTD is 169 in 2017 vs 165 in 2016, and 86 transports in 2017 vs 84 in 2016.

Mutual Aid: Ms. Archuleta has gotten Mutual Aid agreements from Deer Mountain and Ark River. Rye has been reviewed and is pending. With the signing of these agreements, Ms. Archuleta is working with Dave Tonsing to review the mutual aid callout map.

Grants: Ms. Archuleta indicated we have made it thru the third and final phase of the RETAC grant process for the new chassis and monitors and should hear the first or second week of June if we were awarded that grant.

Staffing: Ms. Archuleta reported that with us now having five full-time EMS personnel and others completing their FI process that the overtime should thankfully be back to normal levels. Ms. Archuleta said they are also working on staffing models to cover second callouts which has always been a challenge.

Other: Mr. Tobin asked about Ms. Archuleta's understanding of storage use at the EMS quarters. Ms. Archuleta stated she has talked with Donna Hood regarding Rotary but has no knowledge of their procedures.

Ms. Archuleta informed the board that we have signed a CRRF agreement with the State that will run thru 2020. This agreement will provides a \$60 per hour rate with a guarantee of \$480 per day should we get another situation like the Junkins Fire in which Custer County EMS services are needed.

Ms. Archuleta also informed the board that Custer County EMS now has a special event contract that will be utilized for request for EMS coverage.

### **Adjournment**

- *Ms. Candelaria made a motion to adjourn the meeting. Mr. Wesienbach seconded, the motion passed unanimously and the meeting was adjourned at 4:10 p.m.*

Respectfully submitted,



Janny Candelaria  
Secretary to the District Board