

West Custer County Hospital District
Meeting of the Board of Directors
December 21, 2017
Minutes of the Meeting

Attendance: Directors Present: Bob Tobin, Chair
Katherine Ripley-Williams Vice-Chair
Ann Evans, Treasurer
Janny Candelaria, Secretary - Via Phone
Bob Weisenbach

Staff Present: Delwin Lester
Theresa Kennedy
Beth Archuleta – Via Phone

A quorum being present, Mr. Tobin called the meeting to order at 3:00 p.m. All meeting attendees stood and recited the Pledge of Allegiance to the American Flag.

Opening Comments from the Board

There were no opening comments.

Approval of Minutes

The minutes of the Regular Board meeting on November 21, 2017, were reviewed.

- *Mr. Weisenbach made motion to approve the Regular Board meeting minutes dated November 21, 2017. Ms. Ripley-Williams seconded and the motion passed unanimously.*

EMS Report:

Run Statistics: Statistics were Nov 2017 47 calls to 35 in 2016. Transports were 21 in Nov 2017 vs 21 in 2016. Total calls YTD is 541 in 2017 vs 472 in 2016, and 244 transports in 2017 vs 226 in 2016.

Staffing: No Update.

Grants: Ms. Archuleta reported the Chassis is in and Med 4 has been taken to Peak Motorcoach, timeframe is still for end of March, beginning of April for completion.

Ms. Archuleta stated she has completed the appropriate updating on the state grant webpage for the 4th quarter of 2017. Ms. Archuleta is writing a new grant for a generator to the South Region Healthcare Coalition Group as funds were still available and they re-opened the grant. Ms. Archuleta is also writing a grant thru the State for a remount on Med 3 and new radios. In 2020 there will be no parts for our radios, so the desire is to upgrade to the APX4000 at an estimated cost of \$42,000 for 15 radios. The current radios we have were from a Homeland Security Grant and will be returned to CES should we get the new radios.

Ms. Archuleta stated Brandon Chambers will be up to do the annual inspection of our ambulances.

Executive Director Report

Provider-Based Update: Mr. Lester stated we have not seen any updated draft agreement from Centura as of this date. At the request of Centura, Mr. Lester and Mr. Tobin will be meeting with them in January in Canon City, date to be determined, to discuss potential challenges to the agreement.

Mr. Tobin mentioned that we also have not had any progress on the pediatrician that was scheduled to start here. Mr. Lester stated to date he has not heard back from Centura and has not received a contract regarding that service.

Staff Update: Mr. Lester reported we have lost our other RN who has decided to step down for family reasons. We do have one PRN RN that may be able to help. And we did have another RN approach us who is moving here from Pueblo after the first of the year. That meeting turned out positive and this new RN is slated to start January 15, 2018.

Our Coder, Stephanie Urban, is still scheduled to step down on February 1, 2018, due to her pending retirement but we are discussing an agreement with her to continue to work remotely.

We did lose one MA who had not reported to work for several days. The employee did contact us and indicated they would not be returning. Our remaining MA's are stepping up to cover.

Clinic Operations Data: Mr. Lester reported. Total patient visits to date are 5621 in 2017 vs 5890 in 2016 (down 5%). Daily visits were 25.2 to 19.4 patients per day over the past three weeks. We are starting to see flu-like symptoms coming thru the door.

CFO Report/Finance Committee

Financials: Ms. Kennedy gave the report. Clinic AR continues to be a challenge specifically because it is outsourced and our ability to see and understand what is really going on is limited. But, the biller continues to work thru the problems and does address them when an issue arises. There are still many outstanding unreconciled accounts due to the UB04. Encounter rates are at \$165.59 for the clinic and \$224.52 for PT. EMS AR continues to flow well with the new system and the old biller should close out and turn over accounts to us after December 31, 2017. It is anticipated there will be write-offs once we get the accounts back from the biller.

Collection rates reported were--Clinic is at 47.9%, PT at 39.6% and EMS at 30.61%.

Mr. Tobin asked if we knew what the impact from the discontinuation of CHP+. Ms. Kennedy stated she would have to do research to officially answer that question. Ms. Kennedy shared that there is legislature from CMS requesting extension of bonus payments for EMS services that has been historically awarded. We are considered super-rural and for decades have received approximately 26.3% additional funds from CMS due to our super-rural status. However, the federal government has yet to vote on extending this bonus. If approved there will probably be extra steps to keep the bonus such as filing a cost report.

Net Revenue YTD before Capital Grant or Capital Donation Income is \$17,282.08 for Clinic and \$43,656.01 for EMS for a total of \$60,938.09 YTD.

Mr. Tobin asked about the impact of the minimum wage increase on this year's budget. Ms. Kennedy stated that it was minimal this year but that next year the hit is larger with EMS being hit harder than the clinic. Requiring benefited personnel to contribute to their health insurance helped soften that impact.

Ms. Kennedy stated that the 2018 Certification of Tax Levies have been filed with Fremont County, Custer County and DOLA.

Mr. Tobin asked about the detail behind the \$100,000 expected costs to run the District should Centura take over. Ms. Kennedy stated she would send that sheet to any board member interested and that the biggest unknowns are capital items and Tabor funding.

Grants

Mr. Lester stated the Spirit Campaign funds are expected in February.

IT Committee

Ms. Kennedy stated her Sage software went down after an update and she is working to get that back online. Mr. Lester continues to work with CTI on a work-around to enable us to perform the Allscripts update.

Advisors to the Board

There were no Advisors to the Board.

Unfinished Business

There was no unfinished business.

New Business

Mr. Lester reminded the board that we will be into election time shortly. All five positions are up for election this year due to positions being appointed by the board instead of elected.

Public Comments

There were no public comments.

Executive Session

There was no executive session.

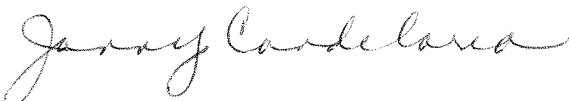
Schedule Next Board Meeting

The next regularly scheduled Board meeting will be held Thursday, January 25, 2018 at 3:00 p.m. Ms. Evans indicated she will probably not be in attendance. Ms. Ripley-Williams may have a personal conflict.

Adjournment

- *Ms. Evans made a motion to adjourn the meeting. Ms. Ripley-Williams seconded, the motion passed unanimously and the meeting was adjourned at 4:10 p.m.*

Respectfully submitted,



Janny Candelaria
Secretary to the District Board